



Section PROGRAMS

Title LESSON PLANS

LACKAWANNA TRAIL SCHOOL DISTRICT

Adopted

Revised

Lackawanna Trail School District

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| | <p style="text-align: center;">111. LESSON PLANS</p> <p>1. Purpose To insure continuity of instruction, the Board requires lesson plans.</p> <p>2. Responsibility To facilitate more effective instruction, lesson plans must be prepared at least one (1) week in advance. Plan books will be inspected and must conform to the guidelines established by the Principal.</p> <p>Teachers shall make thorough preparation for all daily lessons and shall prepare written plans reflecting such preparation.</p> <p>3. Guidelines Guidelines for the implementation of this policy shall include:</p> <p>The format(s) for lesson plans shall be decided at the building level, i.e.: school-wide formats, departmental formats or individual formats--or any combination thereof--are acceptable.</p> <p>Lesson plans shall include information pertinent to the effective implementation of a lesson. When commercially prepared plans are in use, lesson plans shall simply refer to the appropriate phase or aspect of the program under study.</p> <p>Teachers are to provide adequate directions for substitutes--the purpose of which shall be to continue, if possible, the ongoing program or, if more appropriate, a meaningful educational alternative that relates to the subject area.</p> | <p style="text-align: center;">SC 510</p> |
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Plan books must remain in the teacher's desk overnight to be available for substitute teachers at all times.

School Code

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