

LACKAWANNA TRAIL SCHOOL DISTRICT

SECTION: PUPILS

TITLE: ATTENDANCE

ADOPTED: MAY 9, 2011

REVISED: February 20 12

204. ATTENDANCE

1. Purpose

Regulations governing school attendance have been established by the Commonwealth of Pennsylvania and must be enforced by all schools in the Commonwealth, The Board requires that school-aged students enrolled in district schools attend school regularly, in accordance with state laws. The educational program offered by this district is predicated upon the presence of the student and requires continuity of instruction and classroom participation in order for students to achieve academic standards and consistent educational progress. Experience and research provide evidence that regular attendance and academic achievement are related_

The Board considers the attendance of students to be very essential to the contuluity of instruction and the pupil's educational development.

2. Authority

SC 1301, 1302,
1327, 1329
Title 22
Sec. 11.11. 11.13,
11.23, 11.25, IL41

Attendance shall be required of all students enrolled in district schools during the days and hours that school is in session, except that a principal or teacher may excuse a student far temporary absences when receiving satisfactory evidence of mental, physical, or other urgent conditions **that may** reasonably cause the student's absence.

The Board of Education accepts the following conditions to constitute reasonable cause for absence from school. For each condition a written excuse signed by the parent, guardian physician, or other general legal entity must be submitted to the attendance secretary within three (3) school days of absence(s) in order to be legally documented. Each written excuse must contain the name of the student, date(s) of absence, and reason for absence(s), The conditions are as follows:

Illness.

2. Quarantine,
3. Required court attendance.
4. Death in family.

<p>Sec, 11.26</p>	<p>In accordance with basic Board policy, it is necessary that family trips for educational purposes be considered within the context of school purpose and the law,</p> <p>Upon receipt of a written request from the parents/guardians of the students involved, students may be excused from school attendance to participate in an educational tour or trip in accordance with state regulations, Such travel shall be at the expense of the parent/guardian and shall be subject to direction and supervision by a parent, grandparent, or legal guardian.</p> <p>Approval of these trips shall be requested, in writing, on forms provided by the district. Requests must be submitted at least one (1) week before the date of departure and should be completed in detail. Forms shall not be accepted after the trip.</p> <p>Submission of the form does not constitute approval. These requests will be evaluated on the following criteria!</p> <p>A. Length of trip — number of school days the student will miss.</p> <p>B. Only five (5) days maximum per year shall be considered. Trips will not be approved during the PSSA, Keystone Exams, Mid-term Exam and Final Exam testing windows. In extreme circumstances, the Superintendent may approve an educational trip for a period longer than five (5) days. The formal request will indicate the justification for the educational trip and an explanation as to why the trip cannot be taken during a school vacation or the summer break.</p> <p>C. The number of absences accumulated prior to the scheduled trip.</p> <p>D. The purpose, itinerary, and supportive educational aspects must be clearly explained for justifying such an experience beyond the classroom,</p> <p>E. Approval will be contingent upon the student's academic progress, attendance record, discipline record, and on the student's responsibility for keeping up with assignments during the trip.</p> <p>The building principal shall review each request for compliance with the stated conditions.</p> <p>If approval is granted <i>before the trip</i> is taken, the student's absence will be excused. If prior approval is not received, the absence will be classified as an unlawful and/or unexcused absence. Should the student's absence extend beyond the approved time, such days will be classified as unlawful and/or unexcused.. If approval is denied, the absence will be classified as an unlawful</p>
<p>Title 22 Sec, 11.22, 11.28 SC 1327, 1329 P01.115, 117, 118</p>	

