



Lackawanna Trail School District

Section PUPILS

Title COURSE CHANGES

Adopted November 6, 1991

Revised

206.1 COURSE CHANGES

1. Purpose

Course selections should be firm decisions which are thoroughly made by students after careful consultation with parents, teachers, and counselors. Prior successes and failures, special individual interests and aptitudes, and future college and career plans should be taken into consideration when a student plans a course pattern. Due to the fact that course changes cause scheduling and staffing difficulties, they should be made prior to the completed first six-day cycle of school and only if absolutely necessary.

2. Guidelines

Changes often are requested because of a student's preference for a certain teacher, desire for a reduction of course load because of academic difficulties or outside employment, the desire to be placed with friends, and/or change of mind as to personal preference for course content.

Consequently, the only changes which will be considered are those which meet the following criteria:

1. The request is submitted because of the student's wish to add a subject or to select a more demanding elective.
2. A change in a student's educational or career plan requires a change of electives for admission to a particular program.

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3. A student is in need of meeting credit requirements for graduation.

4. **Changes are in order as a result of** courses taken during the summer.

5. The teacher and/or counselor **determine that the student is placed in an** appropriate class.

Students make **their course** selections in February and March of each school year. Student requests for schedule changes are discouraged in the beginning of the new school year, since an approximate period of six (6) months has elapsed.

The start of school is a very busy time. It is important that requests are not made for insignificant reasons. **If a student feels that** s/he has a valid request as **previously outlined**, the request must be made in writing and signed by the parents **or reviewed by** parents and the guidance department in a conference set up at the convenience of both.

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