



SECTION: PROFESSIONAL EMPLOYES

TITLE: CERTIFICATION OF PROFESSIONAL EMPLOYES

ADOPTED: June 29, 1994

REVISED:

Lackawanna Trail School District

404.1. CERTIFICATION OF PROFESSIONAL EMPLOYES

1. Purpose

The Board recognizes the need to ensure that each professional employe holds the appropriate certification required for his/her professional employment.

2. Delegation of Responsibility
SC 1212

The Board directs the Superintendent to develop guidelines to ensure that each professional employe holds a proper and valid certificate.

3. Guidelines

The following guidelines are provided for the direction of professional employes:

The Administration shall routinely review the certification status of all professional employes who do not have a permanent certification on file.

The Administration shall inform each professional employe in sufficient time of the need to apply for permanent certification.

Any professional employe whose certification is in jeopardy, due to failure to respond to the administration in a timely manner, shall be contacted personally by the Superintendent.

Any professional employe who does not respond to the Superintendent in a timely manner, thus putting the District in jeopardy of losing funding, shall be subject to disciplinary action up to and including suspension and/or termination.

It is understood that the directives contained herein are to ensure compliance with certification regulations for both the District and the professional employe in question.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44