



Section PROFESSIONAL EMPLOYEES

Title EVALUATION OF TEMPORARY PROFESSIONAL EMPLOYEES

LACKAWANNA TRAIL SCHOOL DISTRICT

Adopted

Revised

Lackawanna Trail School District

413. EVALUATION OF TEMPORARY PROFESSIONAL EMPLOYEES

1. Purpose

There shall be a plan for the evaluation of temporary professional employes that recognizes their special needs and the special requirements of law for such employes.

SC 1108
1123

2. Authority

The Board directs that the evaluation plan for temporary professional employes shall utilize the State approved evaluation form (POE 5501) and shall be consistent with the evaluation plan for professional employes (P.G. 412) wherever possible.

SC 1123

3. Guidelines

The Superintendent shall develop procedures for the evaluation of temporary professional staff members which shall include the following: notification to the employe as to the progress at least twice each year during the first two years of employment and a timely conference between the employe and the evaluating supervisor during which the employe's weaknesses and strengths are discussed.

SC 1108

3. Delegation of Responsibility

Administrators responsible for supervising temporary professional employes shall make every effort to assist such staff members in the improvement of deficiencies disclosed by observation and evaluation and may conduct additional observations and evaluations of employes who are marginally competent.

The Superintendent shall certify as to the evaluations of all temporary professional employes during the last four months of the initial two years of employment as required by law.

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413. EVALUATION OF TEMPORARY PROFESSIONAL
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School Code

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