



Section CLASSIFIED EMPLOYES

Title EMPLOYMENT OF CLASSIFIED EMPLOYES

LACKAWANNA TRAIL SCHOOL DISTRICT

Adopted

Revised

Lackawanna Trail School District

504. EMPLOYMENT OF CLASSIFIED EMPLOYES

I. Purpose

The Board recognizes the role that qualified and competent classified employees play in the effective operation of the programs of the district.

2. Authority

The Board shall approve the employment and fix the compensation for all classified personnel. It shall also establish the term of employment and other conditions that may reflect the difference between full-time and part-time employment.

Such approval shall normally be given to those candidates for employment recommended by the Superintendent.

When any recommended candidate has been rejected by the Board, the Superintendent shall make an alternate recommendation.

All applications for employment shall be referred to the Superintendent.

No person shall be employed who is related to any member of the Board, as defined in statute, unless such person receives the affirmative vote of a majority of all members of the Board other than the member related to the applicant.

Any employe's misstatement of fact material to qualifications for employment or the determination of salary shall be considered by the Board to constitute grounds for dismissal.

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3. Delegation of Responsibility

No candidate shall be employed until such candidate has complied with the mandatory background check requirements for criminal history and the district has evaluated the results of that screening process.

The Superintendent shall develop procedures for the recruitment, screening and recommendation of candidates for employment in accordance with the following guidelines:

1. S/He shall seek candidates of good moral character for employment who possess the following attributes:
 - a. appreciation of children
 - b. good physical health
 - c. emotional and mental maturity and stability.
2. The administration shall seek such recommendations from former employers and others as may be of assistance in assessing the candidate's qualifications. Such records shall be retained confidentially and for official use only.
3. The Superintendent shall annually report to the Board at its regular meeting in September or October the number and category of classified employes in the district.

SC 111

School Code

SC 111
406, 3705

Other Cites

Pol. 104
P.L. 88-352
(Title VI)
P.L. 92-318
(Title IX)