



No. 531

Section CLASSIFIED EMPLOYES

Title JOB RELATED EXPENSES

LACKAWANNA TRAIL SCHOOL DISTRICT

Adopted

Revised

Lackawanna Trail School District

	<p style="text-align: center;">531. JOB RELATED EXPENSES</p> <p>1. Purpose — Payment of the actual and necessary expenses, including traveling expenses, of any classified employe of the district incurred in the course of performing services for the district, whether within or outside the district, shall be made in accordance with the following guidelines.</p> <p>2. Guidelines — The validity of payments for job related expenses shall be determined by the Superintendent and/or the Business Manager.</p> <p style="padding-left: 40px;">The use of a personal vehicle shall be considered a legitimate job expense if travel is among schools to which the employe is assigned but not between home and school.</p> <p style="text-align: center;">School Code</p>	<p style="text-align: center;">SC 517</p>
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